

STATE OF ALASKA

DEPARTMENT OF HEALTH AND SOCIAL SERVICES

OFFICE OF CHILDREN'S SERVICES

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<http://hss.state.ak.us/ocs/nutri/WIC/Default.htm>

Reply to: **All Local Agencies Memorandum No. 04-J9**

Date: July 30, 2004

TO: X-LA WIC Coordinators
X-Satellites

FROM: Kathleen Wayne
State WIC Director

Information- X

Policy- X

Action-

Routine (hard copy only) - X

Urgent (fax and hard copy)-

SUBJECT: Withholding Grantee Reimbursement Payment for Non-completion of Time Study Requirement

We all are aware of the federal regulations under OMB Circular A -87 requiring WIC state agencies to collect time study information from local agency grantees to track their spending on grant administration, breast feeding, and nutrition education activities. This LA memo formalizes the state's policy on withholding reimbursement to WIC clinics that have not submitted monthly time studies. Grantees that do not submit their time studies will not receive reimbursement from the state.

If you have questions or concerns about this policy, please contact me at (907) 465-8636.

cc: Juneau and Anchorage Reading Files

attachment: ASM 04-47